

**John P Larkin Country Club
Board of Directors Meeting Minutes
April 17, 2023 at 6:00pm**

Present: A. Keating, R. Hingston, B. Hingston, B. Taft, R. White.

Call to Order: A. Keating called the meeting to order at 6:04pm.

Approval of Minutes 04/03/2023: B. Hingston motioned to approve the previous minutes from April 3, 2023 with B. Taft seconding. Motion passed.

Clubhouse Report with Trent: Busy opening weekend, good start to the year, everything cleaned up. B. Hingston noted how others have commented how nice/clean the clubhouse looks. Trent has been speaking with a lot of people about memberships, and has a few new people coming in to join.

B. Hingston noted the Air Conditioner in the clubhouse had been fixed.

B. Hingston motioned to approve the Clubhouse report with B. Taft seconding. Motion Passed.

Grounds/Superintendent Report:

- Greens rolled twice, cut once. More course clean-up done, bunker work has begun, including putting green sand. Approaches and tees this week. Had some issues with the pump, but was able to be worked. The renovated pump will be here and installed on Thursday. Logs are gone on 4, a few people came and got them to get them off the course, total cost of project will be \$8,300. 3 bank still needs some finishing work. Temp tee boxes on 3 and 8 will be in place through the weekend.
- Staffing- Another applicant came through, but didn't work out. Still nothing serious has come through as a number 2 for Cody. Dave Abernathy is still working hard to assist.
- Ground chemicals coming in, about half the season ordered.
- Some greens did not come out of the winter well. Snow mold application was changed. Greens will need to be punched earlier than normal.
- Trees on 3 talking points to assist with membership understanding of project. Needed more air movement and sunlight, needed help with the sod, don't want the hard work and money for nothing. Necessary to help the longevity and overall health of the greens.
- Bo noted that everyone on the grounds crew has done a fantastic job getting the season going, good team effort. A. Keating noted that as the season goes on it would be good to give Cody a review to go over everything, doing a great job so far, it would be good to give him feedback.

B. Hingston motioned to approve the Grounds report with R. Hingston seconding. Motion Passed.

Treasurer's Report:

- Balances: Operating- \$30,780; Sustaining Members- \$6,102.94; Capital \$4,645.93
- Bills- Issues with Town Water/Sewer billing that Bob needs to speak with the Town Manager about- metered rates seeming extremely high in comparison to previous years. \$417.02 Comcast Bill- Bob spoke to them and they were overcharging rates for a larger business, got it corrected and lowered, locked into a two year rate. Irving is crediting the repeat visitations for errors. Feel good about finances at the moment.
- 81 Members going into today's meeting.
- Waiting on a few more payments for tee sign sponsorships.
- Taxes- extension has been filed for Rockwood to get them done. They will call when ready to sign.
- Rockwood Transition Update: Within a month will start going through and transferring over to have Bob takeover and get everything going.
- Bob mentioned that working with Cody and Trent has been great so far!

R. Hingston motioned to approve the Treasurer's report with B. Taft seconding. Motion Passed.

Communications

- Updated some website pages, got the new sponsors up on site. Able to get minutes/agendas on site, but have to do it like a blog page, not super ideal as it won't be easy to put all past stuff on the website, but going forward can make it work this way. All the flashdrive data has been put on the Google Drive, but will take quite a bit of work to get organized well for ease of use. Positive progress though.
- Minutes/Agenda: Email to Trent, Riley will talk to him about posting in the clubhouse.
- Interactive Social Media Ideas- monthly or occasional "giveaway" competition to generate more online connection and helps spread the word about the course. Could be as easy as a best sunset photo competition, get people involved, etc.
- The Windsor Rec Center has asked for the club to have a business advertisement sign. These signs are renewable each year, and get placed on the ball fields of the Fairgrounds. Cost is \$100 each year, first year the payment just goes for the Rec to get the sign made. Board was in support and A. Keating noted the item would be put for vote at the end of the meeting.
- Ray Stapleton, from Weathersfield, VT sent an inquiry about the field day of sorts being put on to support and reactivate the Weathersfield Parks and Rec program. Wanted the course to be in person and do an activity. Board members noted the difficulty to do these types of events out of the community, don't have the resources for bringing an "activity". A. Keating noted he has been to the Windsor Town events, doesn't mind doing them, good PR. Easier to engage/prioritize the Windsor events, possibly just do donations for outside ones for fundraising.

B. Hingston motioned to approve the communications report with B. Taft seconding. Motion Passed.

Clubhouse Report

- Trent doing a great job
- Staffing- Trent going to have overtime until summer staff arrives. Still need to get someone that would take on the Clubhouse going into the future years. Has been hard to find someone, it will be tough the next few weeks until the summer staff gets here. For fall need to get someone in 40/week.
- Met with a guy on Saturday to do a course drone tour, to go over every hole for a full virtual tour of the course. B. Taft suggested doing it in the fall to get nice foliage shots. R. Hingston said to start when the course is nice and green and possibly do as well in the fall as well.
- Black out the membership "early bird" rate on membership forms, people trying to still do the rate.
- May 6 opening day tournament. Bob and Trent possibly work together to get going on the inside. Short time to get going, nothing had been done for it, may be easier to do cash prizing with how short term to get the tourney together.
- Emails regarding tournaments etc, text Ryan to let him know that it's there and he will take care of it.

B. Taft motioned to approve the Clubhouse Report with B. Hingston seconding. Motion Passed

Presidents Report

- Need a new Board member- need someone to take over the Sports Committee Role. Need to set expectations for the committee and then go forward.
- Sales- need Pizza Chef and Frazers artwork for the signs. Dolittle's have the other signs all made.
- Email from MAHHC, willing to continue with their wellness program to bring to the board. This is for their employees to get a discounted rate since the hospital commits to payment directly

B. Taft motioned to approve the President's report with B. Hingston seconding.

Executive Session for Business Strategy: B. Taft motioned to move the meeting into Executive Session at 7:52pm.

Board exited from Executive Session at 8:02pm.

Vote on Rec Center Sign: B. Hingston motioned to approve the advertisement sign purchase with the Rec Center in the amount of \$100 with B. Taft seconding. Motion Passed Unanimously with R. Hingston voting affirmatively in absentia.

Meeting Adjourned at 8:03pm.

Next meeting will be held on May 1, 2023 at 6pm at the club.